
CITY OF HAYSVILLE

Regular City Council Meeting

Minutes

July 12, 2021

CALL TO ORDER

The regular meeting of the Haysville City Council was called to order at 7:00 p.m. by Mayor Bruce Armstrong in the Haysville Municipal Building, 200 West Grand Avenue.

ROLL CALL

Present: Russ Kessler, Danny Walters, Bob Rardin, Pat Ewert, Dan Benner, Janet Parton and Steve Crum

Absent: Dale Thompson

INVOCATION – John Meadows, Christian Chapel Foursquare Church

PLEDGE OF ALLEGIANCE

SPECIAL ORDER OF BUSINESS

There were none.

PRESENTATION AND APPROVAL OF MINUTES

A. The minutes of the June 28, 2021 City Council Meeting were presented.

Motion by Benner, seconded by Rardin, to approve the Minutes of June 28, 2021 as presented. The motion carried by the following vote:

Yes: Kessler, Walters, Rardin, Ewert, Benner, Parton and Crum

ITEM #1 CITIZENS TO BE HEARD

A. Brad McCaffree, 8200 S. Waco, Haysville, Kansas, requested permission to hold a Living History Rendezvous at Riggs Park on November 4-7, 2021.

Motion by Rardin, seconded by Walters, to allow the Living History Rendezvous in Riggs Park. The motion carried by the following vote:

Yes: Kessler, Walters, Rardin, Ewert, Benner, Parton and Crum

ITEM # 2 APPROVAL OF LICENSES AND BONDS

There were none.

ITEM #3 INTRODUCTION OF ORDINANCES AND RESOLUTIONS

- A. Council held a public hearing regarding infrastructure improvements to the Country Lakes Addition and Country Lakes 2nd Addition.

Motion by Crum, seconded by Parton, to open the public hearing for the purpose of receiving written or oral objections and considering proposed assessments for the costs of certain internal improvements previously authorized by the governing body of the City. The motion carried by the following vote:

Yes: Kessler, Walters, Rardin, Ewert, Benner, Parton and Crum

Mayor Armstrong declared the public hearing open. No members of Council had received any outside contacts regarding this assessment, nor were there any conflicts of interest. The city did not receive any written or electronic communication on this matter and there were no members of public who were present to speak on this item.

Motion by Crum, seconded by Ewert, to close the public hearing on the Country Lakes Addition infrastructure improvements. The motion carried by the following vote:

Yes: Kessler, Walters, Rardin, Ewert, Benner, Parton and Crum

AN ORDINANCE LEVYING SPECIAL ASSESSMENTS ON CERTAIN PROPERTY TO PAY THE COSTS OF INTERNAL IMPROVEMENTS IN THE CITY OF HAYSVILLE, KANSAS, AS PREVIOUSLY AUTHORIZED BY RESOLUTION NOS. 19-15, 19-16 AND 19-17 OF THE CITY; AND PROVIDING FOR THE COLLECTION OF SUCH SPECIAL ASSESSMENTS for the Country Lakes Addition and Country Lakes 2nd Addition Phase 2 Infrastructure Improvements was presented by Garth Herrmann, Gilmore and Bell, the City's Bond Counsel. Herrmann explained the remaining steps of the special assessment process.

Motion by Crum, seconded by Parton, to approve **AN ORDINANCE LEVYING SPECIAL ASSESSMENTS ON CERTAIN PROPERTY TO PAY THE COSTS OF INTERNAL IMPROVEMENTS IN THE CITY OF HAYSVILLE, KANSAS, AS PREVIOUSLY AUTHORIZED BY RESOLUTION NOS. 19-15, 19-16 AND 19-17 OF THE CITY; AND PROVIDING FOR THE COLLECTION OF SUCH SPECIAL ASSESSMENTS.** The motion carried by the following vote:

Yes: Kessler, Walters, Rardin, Ewert, Benner, Parton and Crum

ITEM #4 NOTICES AND COMMUNICATIONS

- A. Councilmember Crum announced upcoming Haysville Community Library events and USD 261 Open Enrollment.

Mayor Armstrong announced upcoming Senior Center events and gave an update on Haysville Hustle usage.

- B-D. Councilmembers received the Sedgwick County Fire Department Station 34 Monthly Report for June, a letter from the League of Kansas Municipalities, and an email from Cox Communications.

ITEM #5 OLD BUSINESS

There was no Old Business.

ITEM #6 OTHER BUSINESS

- A. Council considered the Shook Addition to Haysville Preliminary and Final Plats for property located near 63rd Street South and Broadway Avenue. It was stated the lot must be platted before the property owners could build a residential structure on it. The Planning Commission recommended approval of the plats at their June 24, 2021 meeting. Mark Savoy, Savoy Company Land Surveyors, was present as the applicant's agent to answer questions regarding the plats.

Motion by Parton, seconded by Ewert, to accept the Preliminary and Final Plat of the Shook Addition.

There was a discussion on access to the properties. It was stated that the property is currently zoned Heavy Commercial and the owners would have to apply for and receive a change in zoning to a residential zone prior to being permitted to construct a residence. The property owners were notified of this when they first contacted the City.

The motion carried by the following vote:

Yes: Kessler, Walters, Rardin, Ewert, Benner, Parton and Crum

- B. Preliminary and Final Plats for Vaden's Little Acres Addition to Sedgwick County were presented for consideration. The property is located on South Seneca. It was stated the lot must be platted before the property owners could build a residential structure on it. The Planning Commission recommended approval of the plats at their June 24, 2021 meeting. Mark Savoy, Savoy Company Land Surveyors, was present as the applicant's agent to answer questions regarding the plats. Councilmember Crum asked if the owners would be requesting water or sewer. Mayor Armstrong stated he did not know, but the owners were informed that they would have to sign a Consent to Annexation if they do request services from Haysville.

Motion by Crum, seconded by Parton, to approve Vaden's Little Acres Preliminary and Final Plats. The motion carried by the following vote:

Yes: Kessler, Walters, Rardin, Ewert, Benner, Parton and Crum

- C. Mayor Armstrong presented the bids for the Sunset Fields Paving and Drainage Improvements and requested acceptance of the bid from Cornejo and Sons in the amount of \$1,543,073.15. There was a discussion on the funding sources for the project and it was stated that a Community Development Block Grant would fund a portion of the project and because of that, the adjacent homeowners would not be assessed for any of the project.

Motion by Parton, seconded by Benner, to accept the bid from Cornejo & Sons, LLC in the amount of \$1,543,073.15. The motion carried by the following vote:

Yes: Kessler, Walters, Rardin, Ewert, Benner, Parton and Crum

- D. An Agreement with Professional Engineering Consultants (PEC) for Hungerford Water Line Design was presented by Public Works Director Tony Martinez. The project will replace a cast iron water main that was installed in the 1950's. Mayor Armstrong stated the Agreement is in anticipation of funding the project with American Rescue Plan Act (ARPA) Funds of which the City has received the first half of its awarded amount.

Motion by Parton, seconded by Benner, to accept the contract with PEC. The motion carried by the following vote:

Yes: Kessler, Walters, Rardin, Ewert, Benner, Parton and Crum

- E. Chief Administrative Officer Will Black presented the 2022 Budget and requested approval to notify the Country Clerk of: the City's intent to exceed the Revenue Neutral Rate (RNR), the date and time of the RNR public hearing, and the proposed tax rate. Black advised the mill levy is proposed to be 45.500 mills, a reduction of 2.070 mills. The RNR is set at 45.056. Mayor Armstrong explained the impact of the new state RNR legislation, which requires the City to hold a public hearing if the City will exceed the RNR. The RNR is the mill rate based on current city valuation that would give the City the same dollar amount that was budgeted for the 2021 budget. He stated the legislation does not provide for inflation or new growth within the City. The Mayor also explained the Library and Law Enforcement Funds are set at a certain mill by State Statute which will enable those funds to increase with the increase in valuation, but that takes away from the amount that can be levied for the General Fund. Black explained the proposed 2022 Budget shows an increase of \$31,000 which captures the new construction and renovation in the City but makes the mill levy exceed the RNR.

Black presented the City sales tax estimate and said the allocations would remain the same in 2022. He gave an overview of proposed staff adjustments. Black discussed employee pay increases, stating that a step increase with a satisfactory evaluation was due in 2022 and he is also proposing a cost-of-living adjustment in 2022 due the large increase (5.6%) in the Consumer Price Index from May of 2020 to May of 2021. He reviewed the debt service, upcoming capital expenditures, and items the department heads had proposed for 2022, but were moved to 2021 due to the reduced expenditures in 2020, expected revenues, and reimbursements for CARES Act expenditures. Black recommended keeping the targeted reserve amount for the General Fund at \$500,000 and reviewed the next steps for the budget approval. Councilmembers and staff discussed the proposed staff adjustments.

Motion by Parton, seconded by Rardin, to approve our intent to exceed the Revenue Neutral Rate, set the public hearing on August 23, 2021 at 7:00 pm at City Hall and state the proposed tax rate of 45.500 mills. The motion carried by the following vote:

Yes: Kessler, Walters, Rardin, Ewert, Benner, Parton and Crum

- F. New job descriptions and a revised Pay Chart were presented for approval. The job descriptions are for a Director of Information Systems, a GIS Administrator and changes the System Administrator to Systems Analyst. Black stated the current Public Works Coordinator would be promoted to the GIS Administrator and the current Systems Administrator would be promoted to the Director of Information Systems. The revised Pay Chart includes the new positions.

Motion by Kessler, seconded by Ewert, to approve the new job descriptions and revised pay chart. Black asked Kessler to include “effective immediately” in the motion. Kessler amended his motion to be effective immediately. Ewert amended her second. The motion carried by the following vote:

Yes: Kessler, Walters, Rardin, Ewert, Benner, Parton and Crum

ITEM #7 DEPARTMENT REPORTS

Deputy Chief Administrative Officer Georgie Carter announced the KSN Road Trip Tour would end at Dorner Park on Friday, July 16.

Police Chief Jeff Whitfield introduced visiting Police Officer Nathaniel Sooby who works the 1st Shift.

Public Works Director Tony Martinez pointed out the new Code Enforcement Report and gave an update on the North Main Street project.

Recreation Director Rob Arneson announced upcoming recreation events.

ITEM #8 APPOINTMENTS

- A. Mayor Armstrong appointed Jonas Harris to the Park Board for a two year term. Motion by Crum, seconded by Ewert, to approve the appointment of Jonas Harris to the Park Board for a two year term. The motion carried by the following vote:
Yes: Kessler, Walters, Rardin, Ewert, Benner, Parton and Crum

ITEM #9 OFF AGENDA CITIZENS TO BE HEARD

There were no Citizens to be Heard.

ITEM #10 EXECUTIVE SESSION

There was no Executive Session.

ITEM #11 BILLS TO BE PAID

- A. The Bills to be Paid for the First Half of July were presented for approval. Motion by Ewert, seconded by Rardin, to pay the bills for the first half of July. The motion carried by the following vote:
Yes: Kessler, Walters, Rardin, Ewert, Benner, Parton and Crum

ITEM #12 CONSENT AGENDA

- A. There was no Consent Agenda.

ITEM #13 COUNCIL ITEMS

- A. Under Council Concerns Councilmember Crum reported lights in Riggs Park that are covered by trees.
B. Public Works Director Martinez gave an update on the Council Action Requests.

ITEM #14 ADJOURNMENT

Motion by Kessler, seconded by Ewert to adjourn the council meeting. The motion carried by the following vote:
Yes: Kessler, Walters, Rardin, Ewert, Benner, Parton and Crum

The Regular City Council Meeting ended at 8:08 pm.

Angela Millsbaugh, City Clerk/Treasurer