



CITY OF HAYSVILLE

PO Box 404
200 W. Grand
Haysville, KS 67060
Phone: 316/529-5900 | Fax: 316/529-5925
www.haysville-ks.com

Vacation Application

THE RECEIPT OF MONIES DOES NOT CONSTITUTE APPROVAL OF THE APPLICATION

APPLICANT INFORMATION

Name of Applicant:	Phone:
Mailing Address:	Email:
City, State, ZIP	
Name of Authorized Agent or Additional Applicant:	Phone:
Mailing Address:	Email:
City, State, ZIP	
Relationship of applicant to property is that of: <input type="checkbox"/> Owner <input type="checkbox"/> Tenant <input type="checkbox"/> Lessee <input type="checkbox"/> Other	

Types of Vacation

1. Streets and alleys or any public right-of-way: All land abutting that proposed to be vacated; and if such vacation would leave a dead-end street or alley, all those abutting the remaining segment of the street or alley.
2. Easements: Owners of all lots or tracts on which the easement is located and owners of all lots or tracts which abut the easement to be vacated.
3. Access and setbacks: All lots or tracts involved plus all lots and tracts on the opposite side of the street involved and if involving areas greater than one block in length, then owners of all lots and tracts in the next block. In the event of partial block, the balance of the block shall be included for notification purposes.

VACATION INFORMATION:

The applicant(s) hereby request(s) vacation of:
Legally Described as Follows:
The general location is described as follow:
The vacation described above is requested for the following reasons:

The following items should accompany the application:

1. Proof of ownership.
2. Sketch of property.
3. Certified (prepared by an abstract company) ownership list for all properties within 200 feet of subject property if all property is within the city limits or 1000 feet of subject property if all property is outside the city limits or a combination.
4. Copy of restrictive covenants (if any).
5. Filing fee of \$250 paid to the City Clerk.

SIGNATURE

Applicant:	Date:
Agent or Additional Applicant:	Date:

OFFICE USE ONLY

This application was received at the office of the Planning Commission at _____ (am/pm) on _____, 20____. It has been checked and found to be correct and accompanied by required documents and the appropriate fee of \$250.

Authorized
 Signature: _____
 Title: _____