



CITY OF HAYSVILLE

PO Box 404
200 W. Grand
Haysville, KS 67060
Phone: 316/529-5900 | Fax: 316/529-5925
www.haysville-ks.com

**Street Name Change
Application**

THE RECEIPT OF MONIES DOES NOT CONSTITUTE APPROVAL OF THE APPLICATION

APPLICANT INFORMATION

Name of Applicant:	Phone:
Mailing Address:	Email:
City, State, ZIP	
Name of Authorized Agent or Additional Applicant:	Phone:
Mailing Address:	Email:
City, State, ZIP	
Relationship of applicant to property is that of: <input type="checkbox"/> Owner <input type="checkbox"/> Tenant <input type="checkbox"/> Lessee <input type="checkbox"/> Other	

STREET NAME CHANGE INFORMATION

The applicant(s) hereby request(s) is:
For Street Located at:
Legally Described as Follows:
And is Presently Zoned as:

The Applicant herein, or authorized agent, acknowledges:

1. Receipt for an instruction sheet concerning the filing and hearing of this mater.
2. Filing fee of \$50.00 paid to the City Clerk.
3. Advisement of the right to bring action in the District Court of Sedgwick County to appeal the decision of the Board.
4. That all documents are attached hereto as noted in the instructions.

SIGNATURE

Applicant:	Date:
Agent or Additional Applicant:	Date:

OFFICE USE ONLY

This application was received at the office of the Planning Commission at _____ (am/pm) on _____, 20_____. It has been checked and found to be correct and accompanied by the required documents and the appropriate fee of \$50.00.

Authorized Signature: _____

Title: _____

Street Name Change Instruction Sheet

Each application for a Street Name Change shall contain:

1. Completed application form.
2. Proof of ownership of all adjacent property or a certified abstractor's list of all property owners adjoining the subject street.
3. \$50.00 Filing fee.

Once all of the above items are submitted, the Street Name Change Request will be placed on the Haysville Planning Commission agenda within 30 days for recommendation to the City Council. Letters to Interested Agencies will be sent for comment allowing 14 days for review prior to consideration by the Planning Commission.

After consideration of the appropriateness of the request, the Haysville Planning Commission will make a written recommendation to the Haysville City Council within 30 days of the item being placed on the Planning Commission agenda. Upon approval by the City Council, an Ordinance will be adopted and published in the official city newspaper.

An amendment to the plat may be required by the Sedgwick County Register of Deeds stating the changes made to the plat. The additional fee will be forwarded to the applicant for payment.