

The Regular Council Meeting was called to order by Mayor Bruce Armstrong at 7:00 p.m. in the Haysville Municipal Building, 200 West Grand Avenue.

Roll was taken by Recording Secretary Ginger Cullen: Rardin here, Ewert here, Benner here, Parton here, Crum here, Thompson here. Councilpersons Russ Kessler and Danny Walters were not present.

Invocation was given by Pastor John Meadows of the Christian Chapel Foursquare Church.

Mayor Bruce Armstrong led everyone present in the Pledge of Allegiance.

Under Presentation and Approval of Minutes, Mayor Bruce Armstrong presented for approval the Minutes of May 26<sup>th</sup>, 2020.

Motion by Benner – Second by Parton

I'll make a motion that we approve the minutes of the May 26<sup>th</sup>, 2020 meeting.

Rardin yea, Ewert yea, Benner yea, Parton yea, Crum yea, Thompson yea.

Motion declared carried.

Under Presentation and Approval of Minutes, Mayor Bruce Armstrong presented for approval the Minutes of May 27<sup>th</sup>, 2020.

Motion by Crum – Second by Ewert

I make a motion we approve the minutes of the May 27<sup>th</sup> 2020 special meeting.

Rardin yea, Ewert yea, Benner yea, Parton yea, Crum yea, Thompson yea.

Motion declared carried.

There were no Citizens to be Heard.

There were no Licenses or Bonds for Approval.

There were no Ordinances or Resolutions.

Under Notices and Communications, Mayor Bruce Armstrong called for Governing Body Announcements. Councilperson Steve Crum discussed the meal program from USD 261, advising breakfast and lunch are being served Monday through Thursday and meal distribution at Oatville Elementary has ceased. Councilperson Crum also advised that Haysville Healthy Habits is selling "060 Together" t-shirts to raise money for suicide prevention in Haysville. He also advised of the library's current schedule, and the school district's procedure for enrolling new students in pre-K. Mayor Armstrong stated the Senior Center was open to members with limited services available. Mayor Armstrong also advised the City received an Ad Valorem tax distribution in June and it was 98% of what was expected. He advised that this puts the City in a financially sound position, so projects that were on hold due to uncertainty will get going once again.

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Under Notices and Communications, Mayor Bruce Armstrong presented an Email from Cox Communications Regarding Contract Negotiations.

Under Old Business, Mayor Bruce Armstrong presented Consideration of Proposed Changes to the Personnel Manual. Chief Administrative Officer Will Black advised questions posed by Council over the phone or in email had been compiled and answered via email. He discussed changes made to the proposed manual since it was last presented to Council including changing Senior Center Assistant to Administrative Secretary, and an altered proposal for a graduated increase in longevity pay based on years of service. Black requested an effective date of June 14<sup>th</sup> for the new manual if approved tonight. He also requested authorization to update employee forms in the manual appendix as needed when changes beyond staff control occur, rather than requiring approval from Council. Black stood for questions from Council. Councilperson Steve Crum thanked Black for his efforts, and asked if the word 'typing' would be replaced with the word 'keyboarding'. Black advised the verbiage change could be done. Crum stated he would like to see the Economic Development Director or Multimedia Specialist job description specifically include the required use of drone technology, rather than including drone use in 'emerging technologies.' Councilperson Dan Benner asked if the City's drone is flown commercially or as a hobby, advising the FAA requires commercial drone operators to be licensed. He recommended City staff research licensing requirements in order to ensure compliance.

Motion by Benner – Second by Ewert

I make a motion that we approve the revisions to the personnel manual as discussed and presented.

Rardin yea, Ewert yea, Benner yea, Parton yea, Crum yea, Thompson yea.

Motion declared carried.

Under Other Business, Mayor Bruce Armstrong introduced Presentation of 2019 Audit Report and gave the floor to Teresa Seymour, from the City's accounting firm, BKD. Seymour thanked City staff for their cooperation and their record keeping. She reviewed key points of the audit report, advising there were no concerns over the results of the audit. She stood for questions from Council. There were none.

Under Other Business, Mayor Bruce Armstrong introduced Consideration of Timber Creek Assessment Documents & Establishment of Public Hearing. Bret Shogren of the City's financial advisors Stifel Financial, was present to provide information regarding the funding of infrastructure improvements made in Timber Creek Estates. He advised all costs associated with installing paving and drainage, sanitary sewer, and water lines would be repaid by the owners of the 43 property in the improved area. Shogren advised the temporary notes taken out by the City to complete the infrastructure work would be combined with the cost of remodeling projects at the Senior Center and Police Department, and all three projects would be paid using one General Obligation bond. He went on to say paving and drainage costs were \$440,023.43, sanitary sewer costs were \$248,675.37, and water line costs were \$91,367.21, pointing out that only these costs would be assessed as specials for property owners in Timber Creek. Shogren advised that a Public Hearing would need to be held, and requested Council approve a meeting date of

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June 22<sup>nd</sup>. He advised property owners would have until July 16<sup>th</sup> to pay their portion, and anything not paid by then would be added to the tax rolls and paid with interest over 20 years. He requested a motion to approve the statement of final costs, assessment roll certification, notice of public hearing, and form of notice of hearing and statement of costs proposed to be assessed, along with establishing the public hearing date of June 22<sup>nd</sup>, 2020.

Motion by Crum – Second by Parton

I'll make a motion we approve this project as presented, exhibit A, exhibit B, exhibit C, exhibit D, along with notes given to us in the presentation and to establish the public hearing on June 22<sup>nd</sup>.

Rardin yea, Ewert yea, Benner yea, Parton yea, Crum yea, Thompson yea.

Motion declared carried.

Mayor Armstrong asked for Department Reports.

Chief Administrative Officer Will Black had nothing to report.

City Clerk Janie Cox had nothing to report.

Police Chief Jeff Whitfield advised the visiting officer was Officer Cory Pierce.

Public Works Director Tony Martinez had nothing to report.

Recreation Director Rob Arneson advised the walking track, locker rooms, weight room and cardio areas are open at the HAC, and the pool is open as well. He advised registrations for the sand volleyball tournament and parade on July 4<sup>th</sup> were currently underway.

There were no Appointments.

There were no Off Agenda Citizens to be Heard.

There was no Executive Session.

Under Bills to be Paid, Mayor Bruce Armstrong presented the Bills to be Paid for the First Half of June.

Motion by Ewert – Second by Rardin

I make a motion that we pay the first half of June bills.

Rardin yea, Ewert yea, Benner yea, Parton yea, Crum yea, Thompson yea.

Motion declared carried.

Under Council Items, Mayor Bruce Armstrong asked for Council Concerns. Councilperson Steve Crum advised he received an email from a longtime pool patron, who expressed concern over both the quantity of people allowed entry to the pool and the

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behavior of some patrons who seemed to be from out of town. Recreation Director Rob Arneson advised capacity at the pool is capped at 500 persons and extra lifeguards are on deck to disburse crowds.

Under Council Items, Public Works Director Tony Martinez advised that in regard to a Council Action Request for potholes on Wire and Ranger, the contractor responsible for repairs advised they would be in town this week and next week to repair these and other defects covered under warranty.

Mayor Bruce Armstrong presented for approval Adjournment.

Motion by Rardin – Second by Parton

I make a motion we adjourn.

Rardin yea, Ewert yea, Benner yea, Parton yea, Crum yea, Thompson yea.

Motion declared carried.

The Regular Council Meeting adjourned at 7:28 p.m.

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Janie Cox, City Clerk