



# CITY OF HAYSVILLE, KANSAS

200 W. GRAND AVENUE - P.O. BOX 404 - HAYSVILLE, KS 67060  
(316) 529-5900 - FAX (316) 529-5925 - WWW.HAYSVILLE-KS.COM

## ADJUSTMENT OF WATER BILLS

\_\_\_\_\_  
Date

\_\_\_\_\_  
Account Number

I, \_\_\_\_\_, owner / renter of residence at  
(Name)

\_\_\_\_\_ hereby ask for an adjustment of  
(Address)

my \_\_\_\_\_ water bill because of a leak.  
(Month)

The water leak at the above address was repaired on \_\_\_\_\_. The amount of the plumber bill / receipt was \$\_\_\_\_\_ (please attach a copy of the invoice / receipt).

What was repaired?

- Water Heater: Repaired / Replaced (Circle One)
- Water Service Line (Water Meter to House): Repaired / Replaced (Circle One)
- Other (Please Specify): \_\_\_\_\_.

Who made the repairs?

- Property Owner
- Plumber

\_\_\_\_\_  
Daytime Phone

\_\_\_\_\_  
Owner/Renter Signature

**-----Office Use Only-----**

Total last year's usage, if applicable \_\_\_\_\_  
 Present usage \_\_\_\_\_  
 Average past usage / City average \_\_\_\_\_  
 Consumption difference / City rate \_\_\_\_\_  
 Amount of adjusted bill \_\_\_\_\_  
 Sewer adjustment, if applicable \_\_\_\_\_

\_\_\_\_\_  
Plumber

\_\_\_\_\_  
License #

\_\_\_\_\_  
Repair Order No.

\_\_\_\_\_  
Permit: Yes/No

I have reviewed documentation submitted for the leak at the above address and an adjustment to their water account **WAS / WAS NOT** made per the water bill adjustment policy 15-139 (Ord. 725; Code 2003).

\_\_\_\_\_  
Water Department

Consumer was contacted with the results on: \_\_\_\_\_.