

Community Garden Policies and Procedures

The most important aspect of successful community gardening is ongoing community support and communication between the community and the City of Haysville. Robert Mader is the Volunteer Garden Coordinator. He will be available to answer questions and concerns regarding the garden. He can be reached by phone at (316) 880-5406, by email RobertLee97@yahoo.com, and on his blog at www.Grandbobsgarden.blogspot.com. You may also contact the City Liaison, Kelsey Andreas, at (316) 529-5922.

Participation requires agreeing to abide by the following Community Garden rules and regulations, and payment of a plot fee.

COST

The cost of a Community Garden plot of land is \$10 for the year. This fee includes water usage. Each plot is approximately 4' x 8' in area. Participants may apply for more than one plot; however, costs are assessed per plot. Plot fees are non-refundable.

ELIGIBILITY

The Community Garden is available to Haysville residents only. Participants should be prepared to prove residence within the City.

GARDEN/PLOT MAINTENANCE

Participants are entirely responsible for the maintenance of the Community Garden, although the pathways and open areas between the Garden plots will be mulched and maintained by the City. The area surrounding the Community Garden will also be maintained by the City.

If any Garden plot is deemed unsightly, weedy or unkempt, the participant will be given written notice sent by regular mail to the address provided by the participant. It is the responsibility of the participant to check their mail regularly to remain notified of any possible concerns with their Garden Plot. If the Garden plot remains continues to receive inadequate care beyond seven (7) days following the day the notice was mailed, the plot agreement will be revoked. Notice to improve and/or adequately maintain a plot will only be provided once per season to each participant. Revocation of Garden privileges shall be for two years.

Tall crops, such as sunflowers or corn, will be limited to plots on the North side of the garden to avoid shading interior Garden plots.

WATER

Water conservation is mandatory. This means that the water supply is **limited to** gardeners caring for assigned areas. Washing of cars or other personal non-garden related activities is prohibited.

ORGANIC PRACTICES

It is strongly recommended that all cultivating practices be organic. To the extent possible only organic fertilizers should be applied in edible gardens.

PEST & DISEASE CONTROL AND CHEMICALS

Only organic means of disease and pest control are permitted. **NO CHEMICAL APPLICATIONS ARE ALLOWED WITHOUT PRIOR APPROVAL BY THE CITY OF HAYSVILLE.**

COMPOSTING

Composting is encouraged, but only organic materials that will decompose (e.g. plant material, fruit peels/cores). Avoid rodent-attracting foods such as rice, bread, meat, or grease. Inorganic or non-plant materials such as plastic, metal, kitty litter, feces, or any large or thorny branches are not suitable for compost. The compost must be contained in a manner approved by the City of Haysville such as a tumbler or open cage.

STRUCTURES AND SIZABLE LANDSCAPE MATERIAL

Structures such as trellises, walls, permanent fences, or sizable plant materials such as trees are not allowed, unless approved by the City of Haysville.

MONITORING THE COMMUNITY GARDEN

The community, especially participants, will monitor the Community Garden for quality control and good management practices.

MANAGEMENT

Frequent communication with the City Liaison or the Volunteer Garden Coordinator regarding management of the Community Garden is encouraged as it is necessary to ensure that the participants fully understand their obligations, and report their concerns. If problems occur with the operation or patrons of the Community Garden, the Volunteer Garden Coordinator or City Liaison should be informed and involved in the resolution.

LIABILITY

The City of Haysville is not responsible for the Garden, or anything in the Garden, other than the maintenance explained above. Each participant must sign a waiver of liability.

FUNDRAISING

All participants may organize fundraising events to finance needs of the Community Garden such as compost bin, water hoses, plants, etc.

CLEAN-UP ACTIVITIES

Each participant will be expected to participate in park clean-up days as designated by the City of Haysville.

VEHICLES

Vehicles are restricted to the parking lot only. Under no circumstances may vehicles be driven on walkways, lawn areas, under trees or within landscaped areas. Parking will be available in close proximity to the Garden. All loading and unloading shall occur in the designated parking area.

PROHIBITED ACTIVITIES

- **Littering, dumping, alcohol consumption** and other unlawful activities
- **Amplified sound**
- **Pets** are not allowed in the garden
- **Ball playing** or other forms of active recreation
- **Vehicular traffic** inside the Community Garden area

GARDEN TERMINATION

If the participant decides to no longer maintain their space, they must immediately notify the City Liaison and the Volunteer Garden Coordinator.